

Important Deadlines

Form / Deadline	Date	✓
Sponsorship Agreement/Show Directory Advertising	May 31, 2010	
Show Directory Listing Form	May 31, 2010	
Electrical Order Form (Advance Pricing)	June 28, 2010	
Telecommunications Order Form (Advance Pricing)	June 28, 2010	
Metropolitan Booth Furnishings (Advanced Pricing)	June 28, 2010	
Notify Show Management of Hang Bar Height Change (if necessary)	July 2, 2010	
Exhibitor Badge Order Form	July 5, 2010	
Custom Broker / Freight Forwarder	By Sea: June 28, 2010 By Air to JFK: July 5, 2010	
Advance Warehouse Shipping (Advance Pricing)	Arrival between June 14, 2010 and July 2, 2010	
Only Day to Accept Show Site Deliveries	July 12, 2010	